

## **Exclusions Policy**

### **Aims**

- To allow pupils to learn and teachers to teach;
- To respect people's safety, feelings and property.

### **Principles**

Train a child in the way he should go and when he is old he will not depart from it. *Proverbs 22:6*

- The staff assume responsibility for the children entrusted to their care by their parents;
- The long term goal of discipline is to develop mature, self controlled young people who live to please and serve God;
- The staff should love, care for, nurture, protect, teach and discipline the children in the ways of the Lord;
- Teachers should be fair, encouraging, kind in disciplining children;
- Teachers will try to discern the causes of misbehaviour;
- Discipline is exercised out of love, with the goal of inner restoration;
- Pupils must learn to submit to the authorities which have been put in place by God, and the laws made by them.

### **Approach**

Behavioural issues are dealt with according to the school's Nurture and Discipline Policy. Every effort will be made by staff to help the child make the right choices from an early point, and to help correct wrong choices to prevent behaviour escalating.

### **Overview of how staff will respond to unacceptable behaviour:**

1. The teacher will give an immediate verbal response to the action, and reminder of positive behaviour expected;
2. The teacher will choose from a range of classroom-based sanctions eg. warnings, change traffic light cards, time-out, sad face, finish or repeat work, detention, spots;
3. Spots are colour coded: Yellow- disrespect, Green- dishonesty, Blue- disobedience, Red- irresponsibility;
4. If a pupil accumulates 3 spots, they will be referred to a senior member of staff, who may put the pupil on Report and will communicate with the parents;
5. If the pupil does not respond, s/he will be referred to the Headteacher, who will meet with the pupil and the parents; and

6. Failing these measures, the Headteacher may decide to take further measures including putting the child 'on report', temporarily working in another classroom, internal exclusion and a fixed term exclusion.
7. As a last resort the Headteacher will consider permanent exclusion.

Should the need for exclusion arise the school will adopt the following approach:

- The Headteacher (or in their absence the Deputy Head) will exclude the pupil, initially for a period of 1 to 3 days.
- Parents/guardians will be notified immediately by telephone and asked to collect their child from the school.
- Parents will be sent a formal letter outlining the reason for the exclusion and the exclusion process.
- The Chair of the Board will be notified at the time of the exclusion.
- The parents/guardians will be expected to meet with the Headteacher before the pupil returns to school. At this meeting decisions will be made about the procedures to be implemented to ensure the pupil returns to school successfully.
- Upon return to school the pupil will be supported and monitored by staff. It is hoped that this will promote a more positive attitude and a subsequent improvement in behaviour.

Permanent exclusion will only be used as a last resort when all other reasonable steps have been taken and when allowing the pupil to remain in school would be seriously detrimental to the education and/or welfare of other pupils or staff.

Written July 2012

Reviewed by governors: March 2015

Reviewed by governors: April 2016

Reviewed by governors: March 2018

Next review: March 2021